

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHz Joint Operating Committee

Tracy Moore, Chair
Charles Moore, Vice-chair
David Todd Curtis, Secretary

****Draft Meeting Minutes****

**Friday, February 3, 2023
10:00 a.m.**

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor Caucus Room**

This meeting was held at a physical location with a teleconference option.

Committee website: https://www.washoecounty.gov/technology/board_committees/800mhz_joc

Committee Members

Dave Cochran, City of Reno	Charles Moore, Truckee Meadows FPD
Craig Franden, City of Reno (Alternate)	Chris Ketring, Truckee Meadows FPD (Alternate)
Jim Kindness, City of Sparks	Ian Dasmann, TMWA
Chris Crawforth, City of Sparks (Alternate)	Chuck Atkinson, TMWA (Alternate)
David Todd Curtis, Nevada Air National Guard	Ed Atwell, UNR/NSHE
Matthew Lund, Nevada Air National Guard (Alternate)	Jeremy Irwin, UNR/NSHE (Alternate)
Darin Tedford, Nevada Dept. of Transportation	Vacant, FBI
Seth Daniels, Nevada Dept. of Transportation (Alternate)	Vacant, US DEA
Ryan Sommers, North Lake Tahoe FPD	Bryan Boren, US Dept. of Veterans Affairs
Russ Barnum, North Lake Tahoe FPD (Alternate)	Ray Leal, US Dept. of Veterans Affairs (Alternate)
Don Pelt, Pyramid Lake Paiute Tribe	Jenn Felter, Washoe County
David Paulon, Pyramid Lake Paiute Tribe (Alternate)	Darrin Rice, Washoe County (Alternate)
Vacant, Reno-Sparks Indian Colony	Mark Mathers, Washoe County School District
Tracy Moore, Reno-Tahoe Airport Authority	Jon Kelly, Washoe County School District (Alternate)
Ben Carpenter, Reno-Tahoe Airport Authority (Alternate)	

Agenda

1. CALL TO ORDER AND DETERMINATION OF QUORUM [Non-action item]

The meeting was called to order at 10:01 a.m.

Present

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| • City of Reno | Craig Franden |
| • City of Sparks | Jim Kindness |
| • Nevada Dept. of Transportation | Seth Daniels |

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| • North Lake Tahoe Fire Protection District | Ryan Sommers |
| • Reno-Tahoe Airport Authority | Tracy Moore |
| • Truckee Meadows Fire Protection District | Charles Moore |
| • Truckee Meadows Water Authority | Ian Dasmann |
| • UNR | Ed Atwell |
| • US Dept. of Veterans Affairs | Bryan Boren |
| • Washoe County | Jenn Felter |
| • Washoe County School District | Mark Mathers |

Absent

- Nevada Air National Guard
- Pyramid Lake Paiute Tribe
- Reno-Sparks Indian Colony (vacant)
- US DEA (vacant)
- US FBI (vacant)

Washoe County Deputy District Attorney Brandon Price was also present.

2. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.

There was no response to the call for public comment; no public comment was received prior to the meeting.

3. **APPROVAL OF THE OCTOBER 21, 2022, MEETING MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Ryan Sommers, North Lake Tahoe Fire Protection District, moved to approve the minutes as written. Charlie Moore, Truckee Meadows Fire Protection District, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

4. **ELECTION OF OFFICERS** [For Possible Action] Discussion and possible action to elect Committee officers, including a Chair, Vice-Chair, and Secretary.

a. Chair

Ed Atwell, UNR, nominated and moved to appoint Tracy Moore, Reno-Tahoe Airport Authority, as Chair; Member Tracy Moore accepted the nomination. Seth Daniels, Nevada Department of Transportation, seconded the motion. There were no further

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nominations or Committee discussions. There was no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

b. Vice-Chair

Ed Atwell, UNR, nominated and moved to appoint Charles Moore, Truckee Meadows Fire Protection District, as Vice-Chair; Member Charles Moore accepted the nomination. Ryan Sommers, North Lake Tahoe Fire Protection District. There were no further nominations or Committee discussions. There was no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

c. Secretary

Ed Atwell, UNR, nominated and moved to appoint David Todd Curtis, Nevada Air National Guard, as Secretary; Member Curtis was not present to accept the nomination. Charles Moore, Truckee Meadow Fire Protection District, nominated and moved to appoint Ryan Sommers, as Secretary. Member Sommers accepted the nomination. Jennifer Felter, Washoe County, seconded the motion. There were no further nominations or Committee discussions. There was no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

5. FISCAL YEAR 2023-2024 WCRCS (WASHOE COUNTY REGIONAL COMMUNICATIONS SYSTEM) BUDGET [For Possible Action] – A review, discussion, and possible action to approve and recommend that the Board of County Commissioners to approve the fiscal year 2023-2024 WCRCS Budget. *Quinn Korbulic, Washoe County Technology Services*

Quinn Korbulic, Washoe County Technology Services, reviewed the [staff report and Preliminary Operations Budget Proposal](#) with the below noted highlights.

WCRCS FY23/24 Proposed Budget Highlights
<p>Overview of Budget Proposal:</p> <ul style="list-style-type: none">• Total Radio Count increase of 208.5• 2.6% Operations budget increase over FY22 - 23.• Staff continues to recommend the 10% contribution for Infrastructure enhancement.<ul style="list-style-type: none">○ Cost per radio <i>decrease</i> of \$1.29 per radio per year to \$255.71 (Operations only). <p>Operations:</p> <ul style="list-style-type: none">• Total Operations Budget: \$1,811,731.69• Operations Budget increase: \$44,442.50• Covers 4.75 FTE staff including the Regional Communications Coordinator, a Sr. Network Engineer, and two Network Engineers.• Includes funding for new crew vehicle.

Mr. Korbulic noted 25 percent of the salary and benefits for the Regional Communications Coordinator position has been moved to General Fund funding to better reflect the distribution of responsibilities. Land lease amounts have been added for the new site and capital has been

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added for a new vehicle for the new team member added FY23. With the recommended 10 percent contribution to Infrastructure, the per radio cost will be \$281.

Charlie Moore, Truckee Meadows Fire Protection District, moved to approved the recommended Operations budget with a 10 percent contribution for Infrastructure. Jenn Felter, Washoe County, seconded the motion. Chair Moore spoke in favor of the motion and expressed appreciation for the work staff had done to create the proposal. There was no response to the call for public comment. Upon a call for a vote, the motion carried unanimously.

6. **SELECTION OF 2023 QUARTERLY MEETING SCHEDULE** [For Possible Action] – A review, discussion, and possible action to adopt a quarterly meeting schedule with the following options: 1) the third Friday of each quarter starting in April or 2) the third Thursday of each quarter, starting in January [April].

There was discussion of the suggested schedules and potential conflicts.

Ed Atwell, UNR, moved to adopt a meeting schedule of the afternoon of the third Thursday of each quarter beginning in April with adjustments for conflicts with the 911 Emergency Response Advisory Committee. Jenn Felter, Washoe County, seconded the motion. Upon a call for a vote, the motion carried unanimously.

7. **800 MHz JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – The next meeting of the 800 MHz JOC (Joint Operating Committee) is scheduled for April 21, 2023.

- Update on System Infrastructure (daily system status updates are also being shared)

8. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.

Tracy Moore, Reno-Tahoe Airport Authority, expressed appreciation to the team for the work to repair Slide Mountain failures.

Ed Atwell, UNR, expressed appreciation for Claire Pender with L3 Harris.

Seth Daniels, Nevada Department of Transportation, shared his agency is dedicated to sharing resources and sourcing spare parts and noted the excellent job that has been done keeping the system up with consideration of supply chain and pandemic impacts.

9. **ADJOURNMENT** [Non-action item]

The meeting adjourned at 10:31 p.m.